



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		DR. BABASAHEB AMBEDKAR COMMERCE AND MAHARSHI V. R. SHINDE ARTS COLLEGE
Name of the head of the Institution		PROF. TAYADE SAMBHAJI SUDAM
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02026350857
Mobile no.		9890038157
Registered Email		drambedkarcollege@rediffmail.com
Alternate Email		nareshpote@rediffmail.com
Address		896, Nana Peth, Pune
City/Town		Pune
State/UT		Maharashtra
Pincode		411002

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Prof. Agarwal Ratnesh Rameshlal			
Phone no/Alternate Phone no.		02026350857			
Mobile no.		9822819291			
Registered Email		dramedkarcollege@rediffmail.com			
Alternate Email		ratneshagarwal11@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://dbamsc.in/website/aqar_files.php			
4. Whether Academic Calendar prepared during the year		No			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72.25	2007	10-Feb-2007	09-Feb-2012
6. Date of Establishment of IQAC			17-Aug-2015		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Introduced job orientated add-on-courses		09-Jul-2018 35		210	
Campaign on Gender Discriminations and		10-Sep-2018 6		250	

Corrective measures was organized		
Constitution of several internal committees	19-Sep-2018 3	18
Course Outcomes, Program Outcomes, and program Specific Outcomes are derived and mapped	08-Oct-2018 6	12
Feedback Collection	21-Jan-2019 11	375
Academic and Administration Audit was conducted	11-Feb-2019 3	18
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC of the college always encourages teachers to use ICTenabled tools in classroom teaching. counseling.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
IQAC initiated to have MOU with other Industry	The College has entered MOU for running courses at the national level. project. IQAC has MOA with other HEI for exchange of quality culture among the institutions
Skill oriented courses for students	Departments have conducted 14 value add/ certificate courses, more than 30workshops/ seminars/webinars has been conducted in relation to research and upgrading of skills for students and faculty
Meticulous preparation of budget by all the departments.	Helps the management in identify the expenses, for which the budget has to be approved
-IQAC recommended for research incentives	Management has supported faculty in attending the conferences, and introduced publication incentives.
Conduct various types of Audit	IQAC has conducted Academic Administrative Audit with internal and external members.
IQAC initiated to take extra coaching and remedial class for advanced learners and slow learners	The departments have successfully conducted coaching and remedial class during the year .The result of this effort can be seen through the result.
Feedback from all stakeholders	IQAC has collected feedback from various stakeholders and analysis of the same is reported to the concerned authority for necessary action.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

18-Jan-2019

<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>The institution has taken overall Management Information System (MIS) support from Campus Technology for various academic activities. Following modules have been covered under MIS: 1) Admission: Admissions application forms are available on the website. It will take into concern the cutoff marks. Priority will be given to the students with merit as well as category. Students also have to provide all the documents for verification in online mode to the University for a Final List of approved students studying in the institution. 2) Attendance Management: Attendance is managed automatically through ERP software. Sending bulk SMS options to students on circulars and notices regarding various activities of the departments and institutions is also managed 3) Finance and Accounting: Fees are paid online, the majority of payments happen online. Salary payslips are sent to the concerned staff email ID. 4) Lesson plan and work diary: Teachers will upload lesson plans at the beginning of the semester and work diary every day through ERP software. 5) Online Teaching and Learning: Students have the option to submit the assignment online through the software. Online courses are also made available to the students in the software. 6) LMS and Study material: Faculty will upload learning contents, PPTs, Videos, and other materials in the software, which students can view through the mobile app 7) Managing and mapping POs and COs: POs and COs of all the programs and courses are available in ERP and their attainment and mapping are done through the software. Internal exam marks are entered by the faculty online into the University portal. 8) IQAC monitoring: Faculty has the option to upload the certificate of proof for attending any seminar, conference, and publications in journals and conference proceedings in the software, to build the personal. It also helps in extracting the annual reports of each department and the institution through the software. 9) Feedback analysis: Feedback from various stakeholders is</p>

collected, analyzed, and computed through online mode. Outcomes of feedback are communicated to the competent authority. Needful action is displayed on the website of the institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ambedkar College of Commerce affiliated with Savitribai Phule focus on delivering through a planned mechanism using various aids and tools. A proper class routine is prepared well in advance before starting the academic year by the management. Every department has to maintain a proper record of the classes taken and the curriculum covered. We also believe in taking regular feedback from the student on the curriculum completed to ensure that 100% curriculum is completed within the time frame. In subjects where the fieldworks/ institutional visits are required or are part of the curriculum, the heads of departments allocate the field-in-charges or charge for the same is taken voluntarily by the faculties. We also stock up the research work or reports or assignments of our past students who act as a reference for the next batch. The allocation of marks and final report card is made on basis of various parameters like class attendance, assignments submission, voluntary participation in the events and seminars and workshop attended.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Spoken English	NIL	12/07/2018	35	Improve Communication Skills	Acquire good speechifying ability
Certificate Course in Tally	Nil	12/07/2018	35	Learn Computerized Accounting Process.	Acquire professional Skills
Certificate Course in Communication Skills	Nil	12/07/2018	35	The focus of Health and Personality Development	Acquire professional Skills
Certificate Course in GST	Nil	12/07/2018	35	Learn the calculation of the GST	Acquire professional Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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BCom	Marketing , Banking and Finance, Business Entrepreneurship, Costs and Works Accounting	21/05/1984
BA	Marathi, Economics, and Sociology	28/02/1989
MCom	Advanced Accounting and Taxation	31/05/2004
MA	Marathi	31/05/2004
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	None of the program has introduced CBCS	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	200	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Leadership skills	27/08/2018	16
Business Communication	17/09/2018	22
Gender Sensitivity	25/09/2018	150
Intellectual Property Rights Laws	25/09/2018	80
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Awareness Course	120
BCom	Environment Awareness Course	120
BCom	Banking and Finance I	60
BCom	Costs and Works Accounting	60
BCom	Marketing	20
BCom	Business Entrepreneurship	30
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Response: The colleges curriculum feedback is obtained through formal and Informal interaction with the various stakeholders during the current assessment year. Students feedback was collected in offline mode, whereas parents feedback was collected both offline and physically parents met with the teachers. Feedback was taken from teaching and non-teaching staff and submitted to the Principal in a standard format. The feedback from the parents and guidance is also collected and presented in the standard format. A list of grievances was studied, and the students and guardians opinions and suggestions were prepared based on the list ready for the meeting. The issues raised were discussed in the IQAC Core Committee meetings to seek possible remedial measures.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Banking and Finance, Business Administration	240	264	240
BA	Marathi, Economics, Socialology, English,	240	170	145
MCom	Advanced Accounting and Taxation	60	62	53
MA	Marathi	60	20	13

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	991	68	11	4	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	15	1	1	1	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor act as a guide and an advisor to the student who maintains a personal developmental relationship with the mentee. Mentoring is a unique method that works as a supporting system for the student to improve their learning, leadership and to motivate them towards their future career. Faculty plays a crucial role in mentoring their students. We have an effective and efficient student mentoring system in our institution. The mentor-mentee support system is available for each and every student in the institution. Mentoring involves face-to-face communication and provides counselling relevant to the curriculum, career, and professional development. All mentors provide constructive feedback on writing, teaching, and other elements of career design. They also serve to help students balance professional goals with their personal lives or give emotional encouragement during challenging times. The main objective of our student mentoring system is to improve the standard of learning for every student and to increase their employable capacity. Every mentor of the institution keeps track of the academic progression of each and every student with continuous monitoring of the student's attendance record and performance in internals. The mentor identifies the students who are meritorious and advanced learning classes are conducted to enrich the bright students motivating them to get university ranks, take up competitive exams or involve in research activities. The weaker students are taken care of by conducting remedial classes and continuous assessments. Mentors guide slow learners to improve classroom dynamics and motivate them to make more efforts in their studies, thus aiding them to get a better percentage in the university examination. A mentor book is maintained by each mentor where they keep the track of each and every mentee their progression, their shortcomings, their grievances, their problems as well their attendance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1059	15	1:71

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	12	3	Nil	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA01	3	25/04/2019	19/06/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

NIL

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the commencement of every semester, the institution prepares an academic calendar for all the courses. The calendar covers the commencement of instructional activity, tentative schedule of CIE examination, and also End-semester practical and theory examinations, review of the performance of CIE, schedules of the seminar, project work, and various activities. Academic Calendar represents planning of College, scheduled for the whole semester to make aware the teachers and students about important dates-driven information. The calendar talks about academic and non-academic activities in addition to cultural events. The sole purpose of incorporating an academic calendar is to improve the teaching-learning qualities, to finish the assigned task within deadlines, and instill among teachers and students the importance of professional standards. Given the institutions academic calendar, each department further prepared an individual timetable and their calendar of events such as online workshops, webinars, creative competitions, etc at the beginning of each semester. Before the start of each semester, every faculty member made their lesson plan for each theory and laboratory course. Regular online staff meetings were conducted to ensure adherence to the schedule given in the academic calendar. Before the commencement of the internal examination, the timetable was prepared as per the schedule and the teachers submit the question papers to the concerned committee. The faculty is free to choose the method to assess their students. There are three types of tests which the faculty could take the help of they are objective test, descriptive test, or a combination of both. Even open book tests are conducted by certain subject teachers to encourage comprehensive skills.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://dbamsc.in/website/aqr_files.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAMAR01	BA	Marathi	24	16	66.67
BAECO02	BA	Economics	37	19	51.35
BASOC03	BA	sociology	50	23	46.00
MAMAR01	MA	Marathi	5	5	100.00
BCOMCOST01	BCom	Cost &	14	14	100.00

		Works Accounting			
BCOMBF02	BCom	Banking & Fianance	30	30	100.00
BCOMMKT03	BCom	Marketing & Management	20	18	90.00
BCOMBE04	BCom	Business E ntrepreneurs hip	11	5	45.45
MCOMAC01	MCom	Adavanced Accounting & Taxation	20	19	95.00
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://dbamsc.in/website/agar_files.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
Interdiscipli nary Projects	0	Nil	0	0
Industry sponsored Projects	0	Nil	0	0
Projects sponsored by the University	0	Nil	0	0
Students Research Projects (Other than compulsory by the University)	0	Nil	0	0
International Projects	0	Nil	0	0
Any Other (Specify)	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
How to filing the Documents in Account Departments	Department of Commerce	05/08/2018
Guest Lecture	Nil	13/08/2018
Guest Lecture	Nil	27/08/2018
Banking Regulation Act 1949	Nil	06/08/2018
Devaluation of currency - Causes Impact on Indian Economy	Nil	10/09/2018
Impact of GST on the Economy	Nil	12/08/2018
Narsinham Committee II and Banking Sector Reforms	Nil	17/09/2018
Administration During the Chatrapati Shivaji Maharaj Period	Nil	24/08/2018
Flood : A Natural Disaster	Nil	10/07/2018
Knowledge about Varios accounting concepts	Nil	03/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	15/06/2018	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	15/06/2018
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	Department of Political Science	3	5
International	Department of Geography	2	5
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of English (Book Publication)	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	0	2	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Gender Equity	SPPU AND NSS UNIT	6	250
Swachha Bharat Mission	SPPU AND NSS UNIT	6	150
Road Safety	SPPU AND NSS UNIT	6	100
Beti Padao Beti Bachhao	SPPU AND NSS UNIT	6	120
Women Empowerment	SPPU AND NSS UNIT	6	190

Tree Plantations	SPPU AND NSS UNIT	6	250
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	N IL	NIL	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	15/06/2018	30/04/2019	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	15/06/2018	NIL	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
130000	105000

Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
30000	25500	235000	229630

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Response: The college has well-planned procedures and policies for maintaining and utilizing physical, academic, and support facilities - laboratory, Library, sports complex, computers, and classrooms. The college follows a common maintenance mechanism to set standardized care and utilization procedures for resources and achieve timely up-gradation, replenishment, repair, and replacement of the resources and services. The non-teaching staff is exclusively appointed to take day-to-day maintenance and care in consultation with the Principal. Department Heads, library committee, sports committee, and IQAC suggest allocating funds and procuring the necessary equipment. The College Development Committee approves the budget estimates of the proposed work, and the principal sanctions minor maintenance expenses, replacements, and construction. The head of the departments, several committee chiefs, and office staff take care of their facilities. The Office Superintendent takes care of office equipment, stationery items, deadstock registers, furniture and fittings, and college premises. The non-teaching staff and maidservants do the housekeeping work and maintain all classrooms, washrooms, parking spaces, and college premises clean, safe, and secure.

<https://dbamsc.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Govt. Of India	63	227544

	Post Matirc Scholarship		
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
GROUP DISCUSSION	14/08/2018	20	NIL
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	0	0	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
YASH PLACEMENT CONSULTANCY	9	3	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	13	BAMARATHI	MARATHI	DR. BABASAHEB AMBEDKAR COMMERCE M V R SHINDE ARTS COLLEGE	MA

2018	42	B.com	Advanced Accounting & Taxation	DR. BABASAHEB AMBEDKAR COMMERCE & M V R SHINDE ARTS COLLEGE	MCOM
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate competition on the topic of the need of Akhil Bhartiya Marathi Sahitya Sammelan.	Inter Collegiate	10
Commerce Association Inauguration Function	Inter Collegiate	14
Well-come function	Inter Collegiate	12
National Sports Day	Inter Collegiate	19
International Yoga day	Inter Collegiate	21
Visit to the statue of Savitribai Phule Ahilyabai Holkar statue.	Inter Collegiate	18
Establishment of VIDYARTHINI MANCH	Inter Collegiate	22
Visit to oldage home	Inter Collegiate	20
Sceience Day	Inter Collegiate	16
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	International	awards for Sports	awards for Cultural	number	student
2018	NIL	National	Nil	Nil	Nil	NIL
2018	Nil	International	Nil	Nil	Nil	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college does not have a student union but there is an active student body that represents the views of the students. They act as a link between students and the management. The student representatives work as office bearers and members in the Students Union, which works for the general interest and the welfare of all the College students. They bring the students' problems and grievances of the students in the eyes of the management and get the best possible solution to solve those problems. They focus on creating a good environment for the students and also focus on organizing various activities in the institutions like fresher's parties, farewell, trips, student's welfare programs' and cultural events, etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have worked on collecting and storing the details of all the past students who later become alumni members. They are the best person who can guide the present students about the real-life challenges and help them directing towards their career. They also are a good source of collecting information for bringing any kind of changes and up gradation in the teaching methodologies which will benefit the students and prepare them for the future industries. The Alumni also help in creating the bond that our students forge with their batchmates, students of senior-junior batches, and the institution as a whole is memorable. It brings all students together to share their experiences and develop contacts.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Governing Council two meetings and one Annual General Meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The success of an Institution's practices of Decentralization and Participative Management comes as the result of the combined efforts of all who work towards attaining the vision of the institution. The governance of our college includes Governing body, Management, Principal, VicePrincipal, IQAC, Academic Council, steering committee members, teaching, non-teaching and supporting staff, student representatives from various committees/clubs, stakeholders, and

alumni. Management Committee/board members take up the responsibility for directing the activity of the organization ensuring it is running well and delivering the outcomes for which it has been set up. The governing council is responsible for formulating the policies of the institution, framing the vision and mission statements, and providing the right direction to the institute. The members with their huge academic, administrative, and research experience provide the institution right direction from time to time. The Principals main focus should be to develop and maintain effective educational programs within his/her school and to promote the improvement of teaching and learning with his/her school. The Principal should strive to create an organization and or climate which fosters student and teacher growth. For participative management, the Director, HODs, Faculty, and student representatives form the core part of the IQAC team. In our institution, we have flexibility at the departmental level also as class coordinators or faculty members can suggest and implement curriculum enrichment and enhancement. Faculty members prepare their respective subject notes and lecture plans, which are upgraded every semester. Subject notes prepared by faculty are available at the college website for reference. Every department prepares a roadmap for the upcoming semester in terms of infrastructural and academic growth. The departmental budget is prepared by taking suggestions from the Head of Department, Class Coordinator, and a faculty representative.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The different departments follow the syllabus designed by Savitribai Phule Pune University. Feedback is sent to the university by the college at regular intervals. The faculties of different departments take regular feedback about the curriculum assessment. The students are offered different courses to make them industry ready. Students are offered different value added courses to choose from.
Teaching and Learning	Various modes of teaching are implemented to teach the curriculum like E-Learning resources, seminars etc. Different study materials and E-Books are shared by the teachers for the students to help them complete the syllabus. For students who are slow learners special attention is given to them by arranging for extra classes and students who are fast learners are encouraged to take up extra value added courses. Workload is prepared by the department faculty wise. Guest lecturers are often invited for interactive teaching sessions. Industry visits are regularly conducted. Wi-Fi, projectors and proper library is

available in the campus to support the students in their learning.

Examination and Evaluation

The College has its own assessment exam committee that helps to conduct the internal exams as well as the pre-finals in both online and offline mode. Regular evaluations of the students are done by giving them assessments and projects .During the time of practical examinations internal and external examiners remain present. Viva, when held, is also supervised by external examiners of the university.

Research and Development

Students are encouraged to do research and development to get practical knowledge of the industries that they will be working in, in future. Faculties also actively take part in research and development and hence receive grants for the same. It is important to increase the technical knowhow of the students and also to give them a practical exposure to the work environment for which MOUs are signed with industry experts to facilitate the process. Certification courses are also offered to the students and the same is supervised by the principal and the dean. Seed money is also granted by the management to support more research activities.

Library, ICT and Physical Infrastructure / Instrumentation

Proper libraries support proper learning and hence the college library is up to date with latest versions of learning resources. Suitable resources like Non visual desktop access and screen reading software are available for the visually challenged people. ICT enabled classrooms, proper seminar halls, proper projectors library can be accessed by both faculties and students. Library reference facilities have been given to all the teachers and students through ERP synchronized library gateway.

Human Resource Management

HR Management department forms a very important part of any institution. Their main job is to monitor and look after the welfare of the employees/staff and the students. They organize different staff enrichment programs for up gradation and motivation of the teaching staff. Research growth is promoted among teachers and students and for the purpose seed money is granted by the

	management. Workshops are also held for which funds are given. Different academic programs are also organized by the HR management at specific intervals. The management always tries to retain their senior faculties so that they can contribute to the growth of the institution by offering the years of experience and the knowledge they have.
Industry Interaction / Collaboration	it is very important to make the graduates industry ready, so to promote industry readiness among the graduates they are often introduced to the reality of the industry eco systems. Skill development forms a very important part of this process. To achieve this, collaboration with different industries is done.
Admission of Students	Offline admissions and online admissions are both done for the students' convenience. Their websites and brochures are made up to date so that they reflect the most recent updated information. The details are highlighted in the web page. The details like, application, payment etc are available both online and offline.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	University Login, JOD Login, Maha DBT Login, AISHE Login, NAAC HEI Login, and College software
Administration	University Login, JOD Login, Maha DBT Login, AISHE Login, NAAC HEI Login, and College software
Finance and Accounts	University Login, JOD Login, Maha DBT Login, AISHE Login, NAAC HEI Login, and College software
Student Admission and Support	University Login, JOD Login, Maha DBT Login, AISHE Login, NAAC HEI Login, and College software
Examination	University Login, JOD Login, Maha DBT Login, AISHE Login, NAAC HEI Login, and College software

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2018	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	15/06/2018	30/04/2019	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	15/06/2018	30/04/2019	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	3	13	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	2	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audits regularly. The college conducts periodic audits. It is done at the college level independently which includes external and internal financial audits. Transparency is maintained strictly throughout the process of both internal and external audits of the college. Internal Audit: An approved auditor conducts the internal audit annually. The management appoints the same. An audited statement of income and expenditures is submitted to the management for consideration and further approval by the auditor. A Chartered Accountant who is certified conducts the Internal Audit on a half-yearly basis. While conducting the audits, the audit is done by the auditing standards of India. The audit includes the following:

- Reviewing and appraising the economy and efficiency with which resources are employed as a) Exam the payments for maintenance b) Audit report certification c) Filing the Income Tax returns regularly
- Verify and safeguard the assets as a) cash book verification b) Passbook examination c) Investment verification and a grant from other bodies d) Checking of acknowledgment letters if any with regards to scholarship. Present financial statements are compared to the previous ones.
- Checks for compliance with policies, laws, and regulations

Authorization of fee concessions, controls, and policies. • Verification of documents of student's fee register/receipt pertaining is to be evaluated regarding admission exams. • Internal control system evaluation • Compare present financial statements to previous ones The external audit team gets the audited report. The external audit is carried out by certified Chartered Accountants on yearly basis. The External Audit Team regularly audits the financial report of the college. In case of any objections, the institution will take necessary corrective measures in a completely transparent manner.

Criteria for settlement of objections in External Audit: • A detailed verification of the protocols and regulations is to be followed. • Salary payment verification, EPF, ESI, TDS, Income Tax, Professional Tax, Gratuity, etc. • fees payment approval and fee receipts approval, clarifying the audit report to file the Income Tax returns.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts	Yes	External Experts
Administrative	Yes	External Experts	Yes	External Experts

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular Meetings conducts 2. The students progress is discussed with the parents. 3. Parents call for several functions
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6.5.3 – Development programmes for support staff (at least three)

1. Computer Enhancement program organizes. 2. They involve in the decision-making process. 3. They motivate participation in the workshops and meetings organized by the Higher Education Department and University.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The IQAC activities strengthen. 2. The students participation is involved in the in-house committees. 3. Feedback mechanism strengthened.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Human rights, cyber security, and skill development courses introduced for M. Com., and M. A. programs students	16/08/2018	24/12/2018	24/12/2018	50
2018	Academic Calendar prepared and implemented	15/06/2018	30/04/2019	30/04/2019	20
2018	Certificate courses were introduced	01/07/2018	30/04/2019	30/04/2019	240
2018	Remedial Coaching Conducted	14/07/2018	25/07/2018	25/07/2018	200
2018	one day workshop on ICT-enabled Tools	19/07/2018	19/07/2018	19/07/2018	20

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One-Day Seminar on Gender Sensitization	11/07/2018	11/07/2018	70	50
Awareness Program on Women's Safety and Their Respect	09/08/2018	09/08/2018	90	30
A one-day workshop on the Economic	02/10/2018	02/10/2018	80	50

Empowerment of Indian Women				
Beti Padhao Beti Bachao Campaign organized by NSS units	12/12/2018	12/12/2018	100	50
Self-Defence Workshop for girls' students organized by NSS unit	09/01/2019	09/01/2019	100	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
LED Bulbs and Tubes are used and save energy. The saving of the light is approximately 10. The college has used LED bulbs/ tubes and power-efficient equipment The college has adopted sensor-based energy conservation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	4
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/08/2018	2	Swachh Bharat Abhiyan	Importance of Cleanliness in public places	80
2018	1	1	12/09/2018	3	Cleaning camp in	Teach the value of cleanl	90

					the public places	ines to the youth	
2018	1	1	22/11/2018	2	Protect Environment	Save the Nature	100
Nil	1	1	12/12/2018	3	Gender Equality	To inculcate equity among the youth	150
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of code of conduct for students, teaching staff, non-teaching staff, head of departments, Principal and college development committee 2018-18-9	27/06/2018	The handbook copy has been distributed to the concerned stakeholders before the commencement of academic session. The handbook includes: Professional Ethics, Disciplinary Rules and Regulations for students, Teachers and their Responsibilities, workload of the teachers, and Disciplinary action against the teachers, Disciplinary Rules and Regulations for non-teaching staff, Duties and Responsibilities of the Principal and Agenda of the College Development Committee (CDC).

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	15/06/2018	30/04/2019	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Dustbins are placed at appropriate places, and plastic bags are banned on campus. Motivated the students to make the campus plastic free No vehicle and cycle days arranged and reduced pollution created by vehicles. The cleanliness drive is organized every day and makes the campus beautiful. Plant and flower pots are kept at prominent places on the campus Fertilizers and pesticides drive periodically arranged.
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

First best practice- Save electricity The institution has focused on reducing

the use of electricity. It has adopted various methods by which the institution can save energy. The main objective for taking this initiative is to make students understand the importance of saving electricity. The institution has adopted various ways like Turning down the refrigeration when not in use They have started using energy-efficient lights to save energy Cooking using the right-sized burner Turning off all lights and appliances when not in use Second best practice- Performance Based Appraisal System An open, formal, and systematic procedure is designed to assist both employer and employees in planning, managing, evaluating, and realizing performance improvement in the organization to achieve organizationally goals. The objective of this practice is to measure the performance of the employee so that regular feedback can be provided for Improvement. By doing this they also focus on identifying the academic talent so that they can nurture it towards further development and also. To improve faculty academic qualifications and certification by making them participate in various seminars, workshops for their development

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://dbamsc.in/website/aqar_files.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has decided to involve stakeholders in the institutional policy and decision-making process. This will help the organization in the identification of institutional bottlenecks and removal of those. The IQAC Core Committee, has with proper resolution involved the retired faculty members and Principals of the college as well as the guardians as members in the IQAC Core Committee which will focus on the core issue and with their guidance can come to best solution to solve those issues. On basis of the views and feedback collected the committee has attempted to sort out those bottlenecks in phased manner. The main focus and aim of forming the committee is to solve the grievances delivering the best possible solutions

Provide the weblink of the institution

https://dbamsc.in/website/aqar_files.php

8.Future Plans of Actions for Next Academic Year

To organize more programs based on gender equity and equality. To strengthen placement activities To equip the department with ICT facilities To conduct remedial coaching for complex topics