



**D.C.M. Society Pune's**  
**DR. BABASAHEB AMBEDKAR COMMERCE &**  
**MAHARSHI V.R. SHINDE ARTS COLLEGE**

**NAAC Accredited Grade "B"**

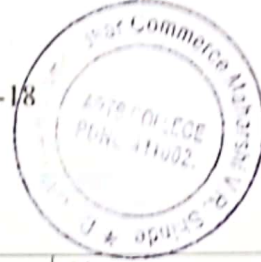
Savitribai Phule Pune University, Pune No. : PU/PN/AC/060/1984  
Higher Secondary - J-11.15.024 / Vocational Education- J-11.15.914  
"Ahilyashram", 896, Nana Peth, Pune - 411 002. Telefax : 020-26350857

Ref. : BAMS /02/2023-24

Date : 06/04/2023

Minutes of the IQAC First Meeting-2017-18

Following members attended the meeting:



Sr. No.	Name	Designation	Signature
1	Prof. Gore S.G.	In charge Principal	
2	Prof. Deshmukh R.P.	Associate Professor	
3	Prof. Mhaske J.K.	Associate Professor	
4	Dr. Pote Naresh M.	Asstt. Professor	
5	Prof. Agarwal R.R.	Asstt. Professor	
6	Prof. Kamble P.N.	Asstt. Professor	
7	Prof. Kamble T.M.	Asstt. Professor	
8	Mr. Bhujbal K.N.	Office Superintendent	
9	Dr. Misal R.M.	Ex. Principal	
10	Mr. Makandar M.S.	Student Representative	
11	Miss. Kamble Ashwini	Ladies Representative	

**Co-ordinator**  
**IQAC**

Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
896, Nana Peth, Pune-2.

**Principal**

Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
896, Nana Peth, Pune-2.



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Ref. : BAMS /02/2023-24

Date : 06/04/2023

Notice of the IQAC First Meeting-2017-18


This is to inform the teaching and non-teaching staff that the IQAC First Meeting is scheduled to be held on Thursday, 22/6/2017, at 11.00 am in the seminar Hall, and the following business will be transacted. Attendance at the meeting is compulsory.



Sr. No.	Agenda of the Meeting
1	To review and confirm the minutes of the earlier meeting.
2	To discuss and finalize the admission procedure for existing students and new students.
3	To discuss and constitute an Academic Calendar committee to prepare the Academic Calendar.
4	To discuss and finalize the teaching plan format and its executions.
5	To discuss and constitute an Examination committee to prepare CIE
6	To discuss and finalize a date for induction programs to be arranged for newly enrolled students and faculty members well-come.
7	To discuss and fix the schedule of remedial coaching classes and bridge courses.
8	To Feedback analysis and action taken report.
9	Any other business with the permission of the chair.

  
IQAC Co-ordinator  
AQAC

Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
896, Nana Peth, Pune-2.

  
Principal  
Dr. Babasaheb Ambedkar Comm.  
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Ref. : BAMS /02/2023-24

Date : 06/04/2023

The minutes of the IQAC first Meeting held on Thursday, 22/6/2017, at 11:00 am in the Seminar Hall of the college are recorded as mentioned below.

Sr. No.	Agenda of the Meeting	Compliances	Decision
1	To review and confirm the minutes of the earlier meeting.	The IQAC Coordinator read the minutes of the previous meeting.	The minutes were approved unanimously
2	To discuss and finalize the admission procedure for existing students and new students	Admission Committee Chairperson informed the meeting about the admission rules and procedures laid down by the affiliating university.	It is unanimously decided that admissions rules be strictly followed.
3	To discuss and constitute an Academic Calendar committee to prepare the Academic Calendar.	The Principal suggested being prepared a college Academic Calendar with the tune of the affiliating university	The meeting unanimously accepts the decision to prepare the Academic Calendar
4	To discuss and finalize the teaching plan format and its executions.	The IQAC Co-ordination explained the importance of teaching planning and informed the teachers to submit them to IQAC Office through the Head of the Department.	The meeting unanimously accepts the decision.
5	To discuss and constitute an Examination committee to prepare CIE	The previous year's examination Committee is continued for the following year.	The meeting unanimously accepts the decision
6	To discuss and finalize a date of induction programs to be arranged for newly enrolled students and faculty members well-come	As per the Principal's suggestions, the induction program will be arranged in July 2017	The meeting unanimously accepts the decision

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7	To discuss and fix the schedule of remedial coaching classes and bridge courses.	The Principal urged to be arranged remedial coaching classes for English, Mathematics, Economics, and Accountancy subjects	The meeting unanimously accepts the decision
8	To Feedback analysis and action taken report.	The Principal suggests collecting Feedback from the stakeholders on the curriculum.	The meeting unanimously accepts the decision
9	Any other business with the permission of the chair.	There are no items on the Agenda for discussion.	The IQAC coordinator expressed a vote of thanks and informed the meeting ended with the chair's permission.

  
Co-ordinator  
IQAC  
ACAC

Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
896, Nana Peth, Pune-2.

  
Principal

Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
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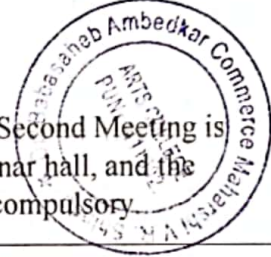
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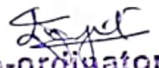
Proceedings of the second meetings of the IQAC 2017-18

Notice of the IQAC Second Meeting-2017-18


This is to inform the teaching and non-teaching staff that the IQAC Second Meeting is scheduled to be held on Saturday, 7/10/2017, at 1.30 pm in the seminar hall, and the following business will be transacted. Attendance at the meeting is compulsory.



Sr. No.	Agenda of the Meeting
1	To read and confirm the minutes of the previous meeting.
2	To take the review of the timetable committee work
3	To take the assessment of the Academic Calendar committee work
4	To review the teaching plans and their effective delivery in the teaching-learning process.
5	To review reforms in the CIE system at the college level.
6	To review field visits, project work, and practical journals.
7	To review the CIE and practical examinations
8	To review the sports events and annual prize distribution function arranged
9	To take review the feedback collection committee work
10	Any other business with the permission of the chair.

  
Co-ordinator  
IQAC

Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
896, Nana Peth, Pune-2.

  
Principal

Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
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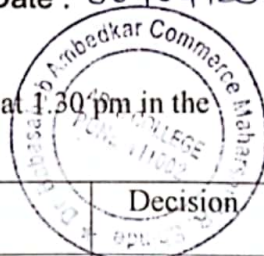
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Ref. : BAMS / 02/2023-24

Date : 06/04/2023

The minutes of the IQAC Second Meeting held on Saturday, 7/10/2017, at 1.30 pm in the Seminar Hall of the college are recorded as mentioned below.



Sr. No.	Agenda of the Meeting	Compliances	Decision
1	To read and confirm the minutes of the previous meeting.	The IQAC Coordinator read the minutes of the previous meeting.	The minutes were approved unanimously
2	To take the review of the timetable committee work	The Principal took the review the timetable and explained the difficulties faced by the teachers. He suggested overcoming these difficulties the next time.	The minutes were approved unanimously
3	To take the assessment of the Academic Calendar committee work	The Principal reviewed the work done by the said committee and guided the meeting meticulously, following the academic calendar in the right spirit.	The minutes were approved unanimously
4	To review the teaching plans and their effective delivery in the teaching-learning process.	The Principal reviewed the committee's work and advised the members to strengthen the teaching-learning process effectively.	The minutes were approved unanimously
5	To review reforms in the CIE system at the college level.	The Principal awarded the teachers that the university will change the examination system in the coming academic year and explained its importance.	The minutes were approved unanimously
6	To review field visits, project work, and practical journals.	The head of the commerce department submitted the report on field visits, project work, and practical journals. The Principal appreciated their work and students' commitment in this regard.	The minutes were approved unanimously
7	To review the CIE and practical examinations	The examination Committee chief explains the procedure of CIE and practical Examination and aware the teachers in this regard.	The minutes were approved unanimously
8	To review the sports events and annual prize distribution function	The director of Physical education explains the events and the students' participation in the sports events. He	The minutes were approved unanimously



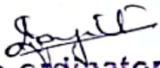
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Date : 06/04/2023

	arranged	also explained the planning of the Annual Prize Distribution Function to be organized in February 2018	
9	To take review the feedback collection committee work	The IQAC Co-ordination explains the details plans of the feedback collection on curriculum aspects.	The minutes were approved unanimously
10	Any other business with the permission of the chair.	There are no items on the Agenda for discussion.	The minutes were approved unanimously

  
**Co-ordinator**  
IQAC Co-ordinator  
Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
896, Nana Peth, Pune-2.

  
**Principal**  
Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
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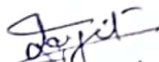
Proceedings of the second meetings of the IQAC 2017-18


Notice of the IQAC Third Meeting-2017-18

This is to inform the teaching, and non-teaching staff that the IQAC Third Meeting is scheduled to be held on Saturday, 16/12/2017, at 1.30 pm in the seminar hall, and the following business will be transacted. Attendance at the meeting is compulsory.



Sr. No.	Agenda of the Meeting
1	To read and confirm the minutes of the previous meeting.
2	To take the review of the timetable committee work
3	To take the review of the Academic Calendar committee work
4	To review the role of the teaching plans and their effective delivery in the teaching-learning process.
5	To review reforms in the CIE system at the college level.
6	To review field visits, project work, and practical journals.
7	To review the CIE and practical examinations
8	To review the sports events and annual prize distribution function arranged
9	To take a review of the feedback committee work.
10	Any other business with the permission of the chair

  
Co-ordinator  
IQAC Co-ordinator  
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Principal  
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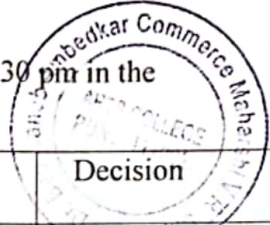
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Ref. : BAMS /02/2023-24

Date : 06/04/2023

The minutes of the IQAC Third Meeting held on Saturday, 16/12/2017, at 1.30 pm in the Seminar Hall of the college are recorded as mentioned below.



Sr. No.	Agenda of the Meeting	Compliances	Decision
1	To read and confirm the minutes of the previous meeting.	The IQAC Coordinator read the minutes of the previous meeting.	The minutes were approved unanimously
2	To take the review of the timetable committee work	The Principal reviewed the timetable and explained the difficulties faced by the teachers, and he suggested overcoming these difficulties the next time.	The minutes were approved unanimously
3	To take the review of the Academic Calendar committee work	The Principal reviewed the work done by the said committee and guided the meeting meticulously, following the academic calendar in the right spirit.	The minutes were approved unanimously
4	To review the role of the teaching plans and their effective delivery in the teaching-learning process.	The Principal reviewed the committee's work and advised the members to strengthen the teaching-learning process effectively.	The minutes were approved unanimously
5	To review reforms in the CIE system at the college level.	The Principal informed the teachers that the university will change the examination system in the coming academic year and explained its importance.	The minutes were approved unanimously
6	To review field visits, project work, and practical journals.	The head of the commerce department submitted the report on field visits, project work, and practical journals. The Principal appreciated their work and students' commitment in this regard.	The minutes were approved unanimously
7	To review the CIE and practical examinations	The examination Committee chief explains the procedure of CIE and practical Examination and aware the teachers in this regard.	The minutes were approved unanimously
8	To review the sports events and annual prize distribution function	The director of Physical education explains the events and the students' participation in the sports events. He	The minutes were approved unanimously

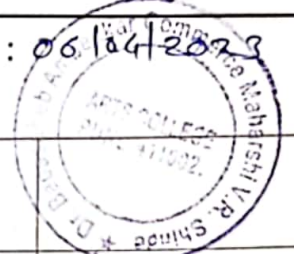


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Ref. : BAMS / 02 / 2023 - 24

Date : 06/04/2023



	arranged	also explained the planning of the Annual Prize Distribution Function to be organized in February 2018	
9	To take a review of the feedback committee work.	The IQAC Co-ordination explains the details plans of the feedback collection on curriculum aspects.	The minutes were approved unanimously
10	Any other business with the permission of the chair	There are no items on the Agenda for discussion.	The minutes were approved unanimously

Co-ordinator  
IQAC

Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
896, Nana Peth, Pune-2.

Principal

Dr. Babasaheb Ambedkar Comm.  
M.V.R. Shinde Arts College  
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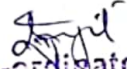
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Proceedings of Fourth Meetings of the IQAC 2017-18

Notice of the IQAC Fourth Meeting-2017-18

This is to inform the teaching and non-teaching staff that the IQAC Fourth Meeting is scheduled to be held on Monday, 30/4/2018, at 1.30 pm in the seminar hall, and the following business will be transacted. Attendance at the meeting is compulsory.

Sr. No.	Agenda of the Meeting
1	To discuss the admission process and procedure for existing students and first-year students.
2	To review the stationery for the conduct of the Examination.
3	To orient the staff about the prevention of the sexual harassment policy of the institution.
4	To discuss the appointment of additional teaching staff on the vacant posts.
5	To decide about website up-gradation.
6	To decide about environmentally-friendly measures for the disposal of e-waste.
7	To review the sports events and annual prize distribution function arranged
8	To take a review of the feedback committee work.
9	Any other business to be transacted.

  
Co-ordinator  
IQAC  
Dr. Babasaheb Ambedkar Comm.  
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Principal  
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Ref. : BAMS / 02 / 2023 - 24

Date : 08/04/2023

The minutes of the IQAC Fourth Meeting held on Monday, 30/4/2018, at 1.30 pm at in the Seminar Hall of the college are recorded as mentioned below

Sr. No.	Agenda of the Meeting	Compliances	Decision
1	To discuss the admission process and procedure for existing students and first-year students.	The admission committee chairman informed the members about the schedule of the admission process.	It was resolved to conduct an orientation and training program for the admission process, and the responsibility was given to the admission committee. It was further decided that all teachers participate in the admission process by rotation.
2	To review the stationery for the conduct of the Examination.	The Principal reviewed the availability of stationery for the conduct of internal as well as external Examinations. The examination committee was responsible for ensuring the availability of stationery for the Examination and taking necessary steps.	The resolution was passed unanimously and recorded in the register
3	To orient the staff about the prevention of the sexual harassment policy of the institution.	The Principal informed the committee chairman about the zero-tolerance policy of the college towards sexual harassment. The Principal intimated to the members about the existence and the composition of the Internal Committee to prevent sexual harassment in the	The resolution was passed unanimously and recorded in the register

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		institution.	
4	To discuss the appointment of additional teaching staff on the vacant posts.	The need for the appointment of the teaching staff was discussed. It was decided to recruit teaching staff according to the requirement on an ad-hoc basis until the Government removed the ban on the recruitment of teaching staff. It was also agreed to secure approval from the University for the Newly Appointed Teaching Staff.	The resolution was passed unanimously and recorded in the register
5	To decide about website up-gradation.	The IQAC coordinator points out the up-gradation of the college website and its importance in day to day administration of the college	The resolution was passed unanimously and recorded in the register
6	To decide about environmentally-friendly measures for the disposal of e-waste.	The Principal raised the issue of the disposal of e-waste. It was decided that a suitable agency be found for its removal. It was further resolved that the buyback system be followed wherever possible	The resolution was passed unanimously and recorded in the register
7	To review the sports events and annual prize distribution function arranged	The Director of Physical education informed the meeting about the sports events organized during the period and the successful completion of the Annual Prizes Distribution Function in the college.	The resolution was passed unanimously and recorded in the register
8	To take a review of the feedback committee	The feedback committee chairperson explained the	The resolution was passed unanimously

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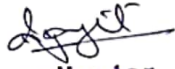
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	work.	mechanism adopted for feedback collection, analysis, action taken, and Feedback on the college website.	and recorded in the register
9	Any other business to be transacted.	As no other business was to be transacted, the meeting concluded with a vote of thanks.	The resolution was passed unanimously and recorded in the register

  
Co-ordinator  
IQAC Co-ordinator

Dr. Babasaheb Ambedkar Comm.  
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Principal

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